



## **Governing Body**

309th Session, Geneva, November 2010

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**Building Subcommittee**

**PFA/BS**

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**FOR INFORMATION**

THIRD ITEM ON THE AGENDA

### **Overview of ILO accommodation**

This paper, submitted annually, consists of three appendices that provide information concerning external ILO offices. The office titles in the appendices reflect the changes in the field structure nomenclature as approved by the Governing Body. Appendix I concerns information on the premises themselves; Appendix II contains financial information; and Appendix III staffing information.

Geneva, 27 September 2010

*Submitted for information*



## Appendix I

### Type of accommodation tenure and information on premises

	2008				2009				2008				2009					
	Accommodation type				Accommodation type				Premises				Premises					
	Owned	Free	UN	Rent	Owned	Free	UN	Rent	Year of construction	Total surface (m <sup>2</sup> )	Office surface (m <sup>2</sup> )	Common spaces (m <sup>2</sup> )	Year of construction	Total surface (m <sup>2</sup> )	Office surface (m <sup>2</sup> )	Common spaces (m <sup>2</sup> )		
AFRICA	Regional Office Addis Ababa, incl. CO			X	X			X	X	1961	1 467	950	517	1961	1 467	950	517	
	CO Abidjan	X				X				1991			0	1991			0	
	DWT/CO Cairo				X				X	1960	961	336	625	1960	961	336	625	
	DWT/CO Dakar		X				X			1954	450	390	60	1954	450	390	60	
	CO Harare				X				X	1996	488	304	184	1996	488	304	184	
	DWT/CO Yaoundé		X				X			1980	1 000	650	350	1980	1 000	650	350	
	CO Abuja		X	X			X	X		2003	224	163	61	2003	224	163	61	
	CO Algiers			X	X			X	X									
	CO Antananarivo			X	X			X	X	2008	401	285	116	2008	401	285	116	
	CO Dar es Salaam	X				X				2005	3 300	747	2 553	2005	3 300	747	2 553	
	CO Kinshasa			X	X			X	X	1974	411	384	27	1974	411	384	27	
	CO Lusaka				X				X	2007	917	850	67	2007	917	850	67	
	DWT/CO Pretoria				X				X	1915	1 197	827	370	1915	1 197	827	370	
AMERICAS	Regional Office Lima, incl. DWT/CO	X				X				2004	4 153	1 345	2 808	2004	4 153	1 345	2 808	
	DWT/CO Port-of-Spain				X				X	1996	1 256	964	292	1996	1 256	964	292	
	DWT/CO San José				X				X	1997	1 000	900	100	1997	1 000	900	100	
	DWT/CO Santiago	X				X				2005	2 269	835	1 434	2005	2 269	835	1 434	
	CO Brasilia	X				X				1983	1 000	800	200	1983	1 000	800	200	
	CO Buenos Aires	X				X				1981	412	386	26	1981	412	386	26	
	CO Mexico				X				X	1997	583	217	366	1997	583	217	366	
	CINTERFOR Montevideo		X				X			1922	1 044	581	463	1922	1 044	581	463	

	2008				2009				2008				2009			
	Accommodation type				Accommodation type				Premises				Premises			
	Owned	Free	UN	Rent	Owned	Free	UN	Rent	Year of construction	Total surface (m <sup>2</sup> )	Office surface (m <sup>2</sup> )	Common spaces (m <sup>2</sup> )	Year of construction	Total surface (m <sup>2</sup> )	Office surface (m <sup>2</sup> )	Common spaces (m <sup>2</sup> )
ARAB STATES	Regional Office Beirut, incl. DWT								1974	1 262	310	952	1974	1 262	310	952
	ILO representative Jerusalem								1955	200	170	30	1955	200	170	30
	ILO representative Kuwait								1978	750	350	400	1978	750	350	400
ASIA	Regional Office Bangkok, incl. DWT/CO								1975	2 533	1 855	678	1975	2 533	1 855	678
	CO Manila								1994	1 325	1 100	225	1994	1 325	1 100	225
	DWT/CO New Delhi								1994	2 500	1 750	750	1994	2 500	1 750	750
	CO Beijing								1980	1 042	729	313	1980	1 042	729	313
	CO Colombo								1995	800	750	50	1995	800	750	50
	CO Dhaka								1999	1 400	1 320	80	1999	1 400	1 320	80
	CO Hanoi								1950	629	308	321	1950	629	308	321
	CO Islamabad								1998	3 116	2 279	837	1998	3 116	2 279	837
	CO Jakarta								1990	837	602	235	1990	837	602	235
	ILO Kabul								1962	186	163	23	1962	186	163	23
	CO Kathmandu								1997	600	420	180	1997	600	420	180
	CO Suva								1995	431	381	50	1995	431	381	50
	Liaison Office Dili								2000	97	63	34	2000	97	63	34
	Liaison Office Yangon								1993	405	352	53	1993	405	352	53

	2008				2009				2008				2009			
	Accommodation type				Accommodation type				Premises				Premises			
	Owned	Free	UN	Rent	Owned	Free	UN	Rent	Year of construction	Total surface (m <sup>2</sup> )	Office surface (m <sup>2</sup> )	Common spaces (m <sup>2</sup> )	Year of construction	Total surface (m <sup>2</sup> )	Office surface (m <sup>2</sup> )	Common spaces (m <sup>2</sup> )
Regional Office Geneva	X				X				1974	306	204	102	1974	306	204	102
DWT/CO Budapest		X				X			1960	2 000	1 650	350	1960	2 000	1 650	350
DWT/CO Moscow				X				X	1914	540	450	90	1914	540	450	90
ILO Ankara		X				X			2001	1 280	668	612	2001	1 280	668	612
ILO Berlin				X				X	1900	295	156	139	1900	295	156	139
ILO Brussels	X				X				1950	462	383	79	1950	462	383	79
ILO Lisbon		X				X			1994	405	345	60	1994	405	345	60
ILO Madrid		X				X			1950	400	350	50	1950	400	350	50
ILO Paris				X				X	1930	265	200	65	1930	265	230	35
ILO Rome		X				X			1650	300	200	100	1650	300	200	100
NC Almaty		X	X			X	X		1968	11	11	0	1968	11	11	0
NC Astana																
NC Baku			X	X			X	X	1999	163	40	123	1999	163	40	123
NC Belgrade		X				X						0			19	
NC Bishkek		X				X			1958	122	30	92	1958	122	30	92
NC Chisinau		X				X			1964		20		1964		20	
NC Dushanbe			X	X			X	X							16	
NC Kiev		X				X			1979	13 076	18	13 058	1979	13 076	18	13 058
NC Minsk		X				X			1978		18		1978		18	
NC Sarajevo			X	X			X	X	1964	40	25	15	1964	40	25	15
NC Skopje						X							1978		18	
NC Tirana		X				X			1970	95	25	70	1970	95	25	70
NC Yerevan						X							1986	241	21	220

EUROPE

	2008				2009				2008				2009			
	Accommodation type				Accommodation type				Premises				Premises			
	Owned	Free	UN	Rent	Owned	Free	UN	Rent	Year of construction	Total surface (m <sup>2</sup> )	Office surface (m <sup>2</sup> )	Common spaces (m <sup>2</sup> )	Year of construction	Total surface (m <sup>2</sup> )	Office surface (m <sup>2</sup> )	Common spaces (m <sup>2</sup> )
REL	New York			X				X	1930	523	475	48	1930	523	475	48
	Tokyo		X	X			X	X	1992	509	212	297	1992	509	212	297
	Washington			X				X	1969	528	300	228	1969	528	300	228

## Appendix II

### Financial information (figures in US dollars)

	Financial information 2008						Financial information 2009					
	Rents	Utilities	Ongoing maintenance	Repairs	MOSS-related	Total	Rents	Utilities	Ongoing maintenance	Repairs	MOSS-related	Total
<b>AFRICA</b>												
Regional Office Addis Ababa, incl. CO	254 078	95	27 841	493	10 700	293 207	173 894	0	21 362	248	8 114	195 504
CO Abidjan	20 964	37 158	9 585	42 972	36 700	147 378	58 487	43 069	28 064	44 855	5 400	174 475
DWT/CO Cairo	16 693	3 610	18 628	3 664	31 100	73 694	18 362	6 146	5 302		2 550	29 810
DWT/CO Dakar	9 558	26 411	13 868	11 873	15 000	76 710	19 106	38 339	4 413	4 126	6 800	65 984
CO Harare	48 538	4 000	8 708	14 398	9 800	85 443	119 493	19 127	10 605	7 494	0	156 718
DWT/CO Yaoundé		23 024	19 045	21 924	72 100	136 092		30 864	14 839	27 620	37 400	73 323
CO Abuja	95 128	612		0	0	95 740	109 520			8 059	3 662	117 579
CO Algiers	108 793				0	108 793	102 999	562	55		0	103 616
CO Antananarivo	32 946	4 428	377	7 349	1 150	46 251	47 354	11 323	237	8 432	10 600	67 346
CO Dar es Salaam		24 504	23 623	4 791	5 900	58 818		11 684	25 762	26 175	33 700	63 621
CO Kinshasa	64 090		3 413		15 050	82 553	53 500		2 787		0	56 287
CO Lusaka	138 569	6 502	31 091	4 000	123 500	303 661	134 166	6 137	27 300	24 798	0	192 401
DWT/CO Pretoria	120 396	13 348	10 243	1 782	0	145 769	130 937	19 280	9 649	1 197	0	161 062
	<b>909 751</b>	<b>143 692</b>	<b>166 422</b>	<b>113 244</b>	<b>321 000</b>	<b>1 654 109</b>	<b>967 820</b>	<b>186 531</b>	<b>150 373</b>	<b>153 004</b>	<b>108 226</b>	<b>1 457 728</b>
<b>AMERICAS</b>												
Regional Office Lima, incl. DWT/CO		41 943	70 918	25 827	8 590	147 277		55 549	68 783	49 816	9 130	174 148
DWT/CO Port-of-Spain	209 264	11 577	18 635	1 780	42 100	283 356	160 310	15 605	16 982		4 610	192 898
DWT/CO San José	196 572	18 390	21 170	11 100	7 200	254 433	197 302	25 631	22 301	2 336	0	247 570
DWT/CO Santiago		71 216	45 860	6 241	0	123 317		71 359	46 844	53 366	18 000	171 569
CO Brasilia		29 935	51 923	36 289	796	118 943		25 134	43 359	17 987	21 020	86 481
CO Buenos Aires	11 572	3 748	6 678	9 193	1 250	32 441	11 052	4 182	8 031	2 824	0	26 089
CO Mexico	144 781	6 137	6 644	222	0	157 783		6 501	7 035	1 305		14 841
CINTERFOR Montevideo				42 239	7 060	49 299				55 000	6 650	55 000
	<b>562 189</b>	<b>182 945</b>	<b>221 828</b>	<b>132 891</b>	<b>66 996</b>	<b>1 166 849</b>	<b>368 664</b>	<b>203 961</b>	<b>213 334</b>	<b>182 635</b>	<b>59 410</b>	<b>968 595</b>

	Financial information 2008						Financial information 2009					
	Rents	Utilities	Ongoing maintenance	Repairs	MOSS-related	Total	Rents	Utilities	Ongoing maintenance	Repairs	MOSS-related	Total
<b>ARAB STATES</b>												
Regional Office Beirut, incl. DWT	3 636	7 692	17 325	30 513	35 295	94 461	20 311	20 744	18 875	56 177	49 670	116 108
ILO representative Jerusalem	20 000	3 278	3 145	891	4 450	31 764	21 658	2 814	9 077	1 755	1 460	35 304
ILO representative Kuwait			3 942		0	3 942			1 889		0	1 889
	<b>23 636</b>	<b>10 970</b>	<b>24 411</b>	<b>31 404</b>	<b>39 745</b>	<b>130 166</b>	<b>41 969</b>	<b>23 559</b>	<b>29 841</b>	<b>57 933</b>	<b>51 130</b>	<b>153 302</b>
<b>ASIA</b>												
Regional Office Bangkok, incl. DWT/CO	344 363			8 601	1 800	354 764	405 757			11 031	0	416 788
CO Manila	219 339	12 263	16 607	5 763	0	253 971	243 674	9 301	18 842	9 724	20 924	281 541
DWT/CO New Delhi	0	1 889	4 912	50 498	5 300	62 598		16 111	5 498	43 752	32 800	65 361
CO Beijing	127 053	3 822	22 706	210	0	153 790	107 951	4 169	23 601	309	0	136 030
CO Colombo	40 728	521		506	6 875	48 630	24 207	333	204	10 355	38 630	35 099
CO Dhaka	27 271	5 761	11 919	3 751	9 850	58 552	26 557	5 286	16 571	2 569	0	50 983
CO Hanoi	14 326	5 501	7 804	2 370	10 150	40 150	60 959	1 204	4 754	7 545	0	74 463
CO Islamabad		20 453	14 906	12 697	31 850	79 906		25 413	16 365	43 644	100 810	85 422
CO Jakarta	89 841	3 547	10 544	153	0	104 085	83 879	4 012	12 189	1 260	18 920	101 341
ILO Kabul	45 800	87	5 439	159	0	51 485	38 375		5 447	231	24 560	44 054
CO Kathmandu	20 882	6 620	21 732	582	8 725	58 541	20 174	6 115	18 800	7 264	0	52 352
CO Suva	36 194	8 983	3 952	6 504	0	55 633	21 893	5 000	2 742	30 291	4 774	59 926
Liaison Office Dili					0						0	0
Liaison Office Yangon	26 130		4 800		0	30 930	43 550		4 800		10 785	48 350
	<b>991 927</b>	<b>69 445</b>	<b>125 321</b>	<b>91 793</b>	<b>74 550</b>	<b>1 353 035</b>	<b>1 076 977</b>	<b>76 946</b>	<b>129 813</b>	<b>167 975</b>	<b>252 203</b>	<b>1 451 711</b>



	Financial information 2008						Financial information 2009					
	Rents	Utilities	Ongoing maintenance	Repairs	MOSS-related	Total	Rents	Utilities	Ongoing maintenance	Repairs	MOSS-related	Total
Regional Office Geneva												
DWT/CO Budapest	37 517		2 224		0	39 741			451		0	451
DWT/CO Moscow	150 852	4 651	20 324	2 230	2 000	180 057	183 688	4 589	18 126	12 771	6 090	219 174
ILO Ankara		9 894	6 855	1 408	500	18 657		11 556	6 579	7 009	690	25 144
ILO Berlin	13 807	6 455	6 657		0	26 920	15 360	10 236	7 276		3 500	32 872
ILO Brussels		8 091	15 576	3 454	0	27 121		7 402	11 850	1 342	0	20 594
ILO Lisbon					0	0					0	0
ILO Madrid					0	0					0	0
ILO Paris	159 350	2 286	5 788	-2 329	0	165 095	70 358	1 496	6 534	2 364	2 700	80 751
ILO Rome	14 515	1 698	5 977		0	22 189	14 615	2 904	7 855		0	25 374
NC Almaty					0						2 590	0
NC Astana							4 801				2 590	4 801
NC Baku					0		12 542				2 590	12 542
NC Belgrade					0						2 590	0
NC Bishkek					0						2 641	0
NC Chisinau					0						2 590	0
NC Dushanbe	3 810	298	182		0	4 290	3 594				2 815	3 594
NC Kiev					0						2 590	0
NC Minsk					0						2 590	0
NC Sarajevo	8 713				0	8 713	8 867	1 072	7 440		2 590	17 379
NC Skopje											2 590	0
NC Tirana					660	660					0	0
NC Yerevan					0		1 665				3 015	1 665
	<b>388 563</b>	<b>33 374</b>	<b>63 583</b>	<b>4 764</b>	<b>3 160</b>	<b>493 444</b>	<b>315 489</b>	<b>39 254</b>	<b>66 111</b>	<b>23 486</b>	<b>44 761</b>	<b>444 340</b>

EUROPE

	Financial information 2008						Financial information 2009						
	Rents	Utilities	Ongoing maintenance	Repairs	MOSS-related	Total	Rents	Utilities	Ongoing maintenance	Repairs	MOSS-related	Total	
REL													
	New York	313 440	18 491	3 979	994	0	336 903	322 113	19 283	4 274	5 897	0	351 567
	Tokyo	193 081	5 504	10 205	1 971	0	210 761	194 174	6 996	13 452	3 520	0	218 143
	Washington	289 988				0	289 988	249 710				0	249 710
		<b>796 509</b>	<b>23 995</b>	<b>14 183</b>	<b>2 965</b>	<b>0</b>	<b>837 652</b>	<b>765 998</b>	<b>26 279</b>	<b>17 726</b>	<b>9 418</b>	<b>0</b>	<b>819 420</b>
	<b>Total</b>	<b>3 672 575</b>	<b>464 420</b>	<b>615 748</b>	<b>377 061</b>	<b>505 451</b>	<b>5 635 255</b>	<b>3 536 917</b>	<b>556 530</b>	<b>607 198</b>	<b>594 451</b>	<b>515 730</b>	<b>5 295 095</b>

## Appendix III

### Staffing information

	Staffing information 2008					Staffing information 2009				
	Regular staff	Short-term staff	TC staff	Total	% TC	Regular staff	Short-term staff	TC staff	Total	% TC
<b>AFRICA</b>										
Regional Office Addis Ababa, incl. CO	60	8	53	121	44	63	0	60	123	49
CO Abidjan	11	0	26	37	70	11	0	30	41	73
DWT/CO Cairo	18	1	9	28	32	16	1	10	27	37
DWT/CO Dakar	26	3	58	87	67	33	1	84	118	71
CO Harare	18	0	10	28	36	17	1	11	29	38
DWT/CO Yaoundé	23	2	14	39	36	25	0	23	48	48
CO Abuja	11	0	18	29	62	12	0	33	45	73
CO Algiers	7	2	4	13	31	7	1	4	12	33
CO Antananarivo	12	0	27	39	69	11	3	19	33	58
CO Dar es Salaam	10	1	52	63	83	14	2	72	88	82
CO Kinshasa	6	4	10	20	50	8	1	15	24	63
CO Lusaka	12	1	22	35	63	11	1	34	46	74
DWT/CO Pretoria	6	2	19	27	70	12	2	26	40	65
	<b>220</b>	<b>24</b>	<b>322</b>	<b>566</b>	<b>57</b>	<b>240</b>	<b>13</b>	<b>421</b>	<b>674</b>	<b>62</b>
<b>AMERICAS</b>										
Regional Office Lima, incl. DWT/CO	40	7	53	100	53	51	4	45	100	45
DWT/CO Port-of-Spain	19	4	7	30	23	22	2	7	31	23
DWT/CO San José	27	5	48	80	60	26	3	56	85	66
DWT/CO Santiago	23	0	5	28	18	25	3	10	38	26
CO Brasilia	11	6	13	30	43	9	7	23	39	59
CO Buenos Aires	7	4	3	14	21	9	2	33	44	75
CO Mexico	12	1	1	14	7	11	2	1	14	7
CINTERFOR Montevideo	13	0	3	16	19	13	0	8	21	38
	<b>152</b>	<b>27</b>	<b>133</b>	<b>312</b>	<b>43</b>	<b>166</b>	<b>23</b>	<b>183</b>	<b>372</b>	<b>49</b>

	Staffing information 2008					Staffing information 2009					
	Regular staff	Short-term staff	TC staff	Total	% TC	Regular staff	Short-term staff	TC staff	Total	% TC	
<b>ARAB STATES</b>	Regional Office Beirut, incl. DWT	30	4	35	69	51	32	2	60	94	64
	ILO representative Jerusalem	2	2	0	4	0	3	1	0	4	0
	ILO representative Kuwait	2	1	0	3	0	1	0	0	1	0
		<b>34</b>	<b>7</b>	<b>35</b>	<b>76</b>	<b>46</b>	<b>36</b>	<b>3</b>	<b>60</b>	<b>99</b>	<b>61</b>
<b>ASIA</b>	Regional Office Bangkok, incl. DWT/CO	68	10	96	174	55	73	10	110	193	57
	CO Manila	20	0	3	23	13	20	2	8	30	27
	DWT/CO New Delhi	37	3	34	74	46	38	3	31	72	43
	CO Beijing	17	1	22	40	55	17	0	19	36	53
	CO Colombo	9	1	38	48	79	9	5	15	29	52
	CO Dhaka	10	1	26	37	70	12	2	30	44	68
	CO Hanoi	7	2	17	26	65	6	2	36	44	82
	CO Islamabad	7	2	49	58	84	9	3	32	44	73
	CO Jakarta	16	0	96	112	86	15	0	95	110	86
	ILO Kabul		1	4	5	80	0	1	0	1	0
	CO Kathmandu	5	1	24	30	80	5	2	40	47	85
	CO Suva	5	6	10	21	48	5	5	11	21	52
	Liaison Office Dili	1	0	6	7	86	1	0	8	9	89
	Liaison Office Yangon	3	1	2	6	33	4	1	0	5	0
	<b>205</b>	<b>29</b>	<b>427</b>	<b>661</b>	<b>65</b>	<b>214</b>	<b>36</b>	<b>435</b>	<b>685</b>	<b>64</b>	

	Staffing information 2008					Staffing information 2009				
	Regular staff	Short-term staff	TC staff	Total	% TC	Regular staff	Short-term staff	TC staff	Total	% TC
Regional Office Geneva	8	0	0	8	0	8	0	0	8	0
DWT/CO Budapest	19	3	31	53	58	21	1	31	53	58
DWT/CO Moscow	20	2	34	56	61	17	1	52	70	74
ILO Ankara	5	0	0	5	0	4	1	4	9	44
ILO Berlin	3	0	0	3	0	3	0	0	3	0
ILO Brussels	4	1	0	5	0	5	0	0	5	0
ILO Lisbon	1	0	1	2	50	1	0	1	2	50
ILO Madrid	1	0	1	2	50	1	0	2	3	67
ILO Paris	2	0	0	2	0	2	0	0	2	0
ILO Rome	3	0	1	4	25	3	0	4	7	57
NC Almaty	1	0	0	1	0	1	0	0	1	0
NC Astana										
NC Baku	1	0	0	1	0	1	0	0	1	0
NC Belgrade	1	0	0	1	0	1	0	0	1	0
NC Bishkek	1	1	0	1	0	1	1	0	2	0
NC Chisinau	1	0	0	1	0	1	0	0	1	0
NC Dushanbe	1		1	2	50	1	0	0	1	0
NC Kiev	1	0	8	9	89	1	0	0	1	0
NC Minsk	1	0	0	1	0	1	0	0	1	0
NC Sarajevo	1	0	0	1	0	1	0	0	1	0
NC Skopje						1	0	0	1	0
NC Tirana	1	0	0	1	0	1	1	0	2	0
NC Yerevan	1	0	0	1		1	0	0	1	0
	<b>77</b>	<b>7</b>	<b>77</b>	<b>160</b>	<b>48</b>	<b>77</b>	<b>5</b>	<b>94</b>	<b>176</b>	<b>53</b>

EUROPE

	Staffing information 2008					Staffing information 2009				
	Regular staff	Short-term staff	TC staff	Total	% TC	Regular staff	Short-term staff	TC staff	Total	% TC
REL New York	7	0	1	8	13	7	0	1	8	13
Tokyo	8	0	0	8	0	8	0	0	8	0
Washington	4	1	0	5	0	3	1	0	4	0
	19	1	1	21	5	18	1	1	20	5
<b>Total</b>	<b>707</b>	<b>95</b>	<b>995</b>	<b>1 796</b>	<b>55</b>	<b>751</b>	<b>81</b>	<b>1 194</b>	<b>2 026</b>	<b>59</b>