



ANNEX II: FORMS TO BE COMPLETED AND TO BE SUBMITTED BY THE BIDDER

- ANNEX II-A: Acknowledgement of Receipt
- ANNEX II-B: Certification to be submitted by a Bidder in an ILO
Competitive Bidding Process
- ANNEX II-C: Bidder's Information Form
- ANNEX II-D: Recent References
- ANNEX II-E: Price Submission Form
- ANNEX II-F: Bill of Quantities
- ANNEX II-G: List of Personnel
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- ANNEX II-I: General and Detailed Work Plan
- ANNEX II-J: Vendor Registration/Bank Account Information Form



ACKNOWLEDGEMENT OF RECEIPT

To be returned to the ILO by email Insert return email address.

Reference: ITB Add ITB reference here, for example 44/2020

Please check out the proper box (see below) and return this acknowledgement form as soon as possible.

INTENTION TO SUBMIT A PROPOSAL

We hereby acknowledge receipt of the subject tender. We have perused the documentation and advised that we intend to submit an offer by the set deadline.

Please select one of the following:

We intend to submit our offer.

DECLINE TO SUBMIT AN OFFER

We do not intend to submit an offer because

.....

Our Contact Information for all future communication related to the referenced ITB:

Company Name:

Contact Person:

Mailing Address:

Telephone No:

Fax No:

E-mail Address:

Name and Title of Authorizing Officer:

Signature:.....

Date: Choose date



Annex II-B: Certification to be submitted by a bidder in an ILO competitive bidding procedure

The ILO expects all participants in its procurement process to adhere to the very highest standards of moral and ethical conduct and transparency, to prevent any conflict of interest and not to engage in any form of coercive, collusive, corrupt, or fraudulent practices.

With respect to its proposal submitted in response to the ILO's Invitation to Bid/Request for Proposal mentioned above, the Bidder hereby certifies that:

1. The prices in its proposal have been arrived at independently without consultation, communication or agreement with any other interested companies, competitor or potential competitor with a view to restricting competition.
2. No attempt has been made or will be made by the Bidder to influence any other Bidder, organization, partnership or corporation to either submit or not submit a proposal.
3. The Bidder will not offer, solicit or accept, directly or indirectly, any gratuity, gift, favour, entertainment, promises of future employment or other benefits to or from anyone in the ILO.
4. The Bidder (parent company and/or any subsidiaries) is not identified on, or associated with any individual, groups, undertakings and entities identified on, the list established pursuant to UN Security Council Resolution 1267 (Consolidated List).¹
5. The Bidder (parent company and/or any subsidiaries) will not use the funds received under any contract with the ILO to provide support to individuals, groups, undertakings or entities associated with terrorism.
6. The Bidder (parent company and/or any subsidiaries) is not the subject of any form of sanction imposed by an organization or body within the United Nations System, including the World Bank.

The ILO reserves the right to cancel or terminate with immediate effect and without compensation any offer of or contract arising from this bidding procedure in the event of any misrepresentation in relation to the above certifications.

¹ *The Consolidated List can be found at the website:*
<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>



Definitions of terms used in this declaration:

“**coercive practice**” is impairing or harming, or threatening to impair or harm, directly or indirectly, another or the property of another to influence improperly the actions of another.

“**collusive practice**” is any conduct or arrangement between two or more bidders or contractors, designed to achieve an improper purpose, including to influence improperly the actions of another or to set prices at an artificial level or in a non-competitive manner;

“**conflict of interest**” is a situation that gives rise to an actual, potential or perceived conflict between the interests of one party and another;

“**corrupt practice**” is the offering, giving, receiving or soliciting, directly or indirectly, of any advantage, in order to influence improperly the actions of another;

“**fraudulent practice**” is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, another to obtain a financial or other benefit or to avoid an obligation;
The undersigned certifies/y to be duly authorized to sign this Certification on behalf of the Bidder.

Name and Position

Signature

Date

23-Aug-2019

BIDDER'S INFORMATION FORM

I, the undersigned, by submitting this Proposal, hereby confirm that these instructions are accepted in full and without restriction, including the proposed ILO Contract being used for this bidding procedure and resulting contract.

1. SUBJECT	
Invitation to Bid:	
Requirements:	

2. BID SUBMITTED BY A SINGLE ECONOMIC OPERATOR	
Bidder:	

3. BIDDER INFORMATION ¹	
Corporate Name:	
Legal Status:	
Authorised Capital:	
Headquarters Address:	
Place of Business Address:	
Telephone:	
Fax:	
Trade Registered N°:	
VAT N°:	
UNGM Registration N°: ²	
Date established:	
Permanent Workforce:	
Number of Secondary Offices:	
Names of Main Managerial Staff:	
Names and Job Positions of Person Authorized to represent the Company:	
Certification (if any):	
Accreditation (if any):	

Turnover, Net Income for the past Three Financial Years:				
Choose Currency	2017	2018	2019	Average
Turnover				0
Net Income (+/-)				0
Comments				

¹ This information shall be provided by **each** member of the consortium and any subcontractor(s).

² Bidders not yet registered with UNGM are encouraged to do so as soon as possible. More information on the registration process are available at <https://www.unqm.org/Public/Pages/RegistrationProcess>



4. SUMMARY OF WORK DISTRIBUTION			
	Name	Scope of Work / Tasks/ Sub-Tasks	% of the Proposal Price
[BIDDER]			
[SUB-CONTRACTOR IF APPLICABLE]			

5. MANDATORY DOCUMENTS
<p>As requested in Annex I, Instructions to Bidders, paragraph 3.2, Bidder's Information Form, the following documents are attached to this form:</p> <ul style="list-style-type: none"> a) Certificate(s) conforming that obligations relating to the payment of social security contributions and/or the payment of taxes in accordance with the legal provisions of the country in which the Bidder is established have been fulfilled; b) The proof of declaration and payment of taxes, fees and social security contributions by the Bidder should indicate the state of affairs at the end of the previous fiscal year, bearing the statement "certified true copy", the date and the signature of a person authorized to represent the company; c) A copy of the last three financial statements by the Bidder, certified by independent auditors.

COMPANY STAMP

Signature:

Name:

Position:

Tel/Fax:

E-mail:

Date:



RECENT REFERENCES WITH RELEVANT EXPERIENCE WITHIN THE PAST FIVE YEARS

Each Bidder will provide, in the sample table below, the reference information of at least three (3) projects carried out by it, which are of a similar nature to that which will arise from this ITB

The information must include as a minimum:

- Client name, location, and date of execution;
- Description of Goods provided and Works or Services performed;
- Order or Contract value of Goods, Works and/or Services provided;
- Contact details for checking references (you must provide the name, the title, email and telephone numbers of people that can be conducted to confirm the references provided)

Client Name, Location, and Date of Execution	Description of Goods and / or Works / Services Performed	Contract Value	Contact Details for Reference Check
1			
2			
3			



PRICE SUBMISSION FORM

TO BE RETURNED ON BIDDER'S LETTERHEAD

ITB N°: Click or tap here to enter text.

Date: Click or tap to enter a date.

Dear Sir/Madam,

Having examined this Invitation to Bid including its Annexes, and having examined all conditions and factors which might in any way affect the cost or time of performance thereof, we the undersigned, offer to execute and complete the Requirements, in accordance with the Terms and Conditions applicable to ILO Contracts, for the following Total Contract Price, net of any direct taxes or customs duties and other import taxes:

TOTAL CONTRACT PRICE		
Price	Insert amount in digits and words	Insert currency

We understand that the ILO is not bound to accept any Bid it may receive.

Our Price Submission Form includes the following documents:

- Priced List of Goods and/or related Works and Services
- Priced Bill of Quantities
- Other Price Breakdown List

COMPANY STAMP

Signature: Click or tap here to enter text.

Name: Click or tap here to enter text.

Position: Click or tap here to enter text.

Tel/Fax: Click or tap here to enter text.

E-mail: Click or tap here to enter text.

Date: Click or tap to enter a date.

Project Name **DICT Dau Digital Transformation Center**

P0.00

P0.00

LOCATION: **Homesite, Brgy, Dau Access Road, Ubas St, Dau, Mabalacat, Pampanga**
 SUBJECT **ITB ANNEX II F Bill of Quantities Template.xlsx** (Editable copy of the spreadsheet template may be provided upon request.)

Project Duration **180 calendar days**

ITEM	DESCRIPTION	LOCATION ON PLAN	QUANTITY	UNIT	MATERIAL UNIT COST	LABOR UNIT COST	EQUIPMENT UNIT COST	TOTAL DIRECT COST QTY*(MUC+LUC+EUC)	Overhead, Contingency and profit (OCM)	VAT	TOTAL COST TDC+OCM	TOTALS
01 00 00	DIVISION 01 - GENERAL REQUIREMENTS											
PART B	GENERAL REQUIREMENTS											
B.1	Mobilization and Demobilization		1.00	lot					NA			
	Construction Facilities Cost[Field Office, First Aid Facilities, Sanitary Facilities] and site board up		1.00	lot					NA			
	Safety Provision (See Project Manual for Details); include new protocols by DOLE and DOH		1.00	lot					NA			
	Cleaning and Waste Management Cost[Progress Cleaning, Construction Housekeeping, Construction Waste Management and Disposal, Final Cleaning and clearing]		1.00	lot					NA			
	Scaffolding and platform		1.00	lot								
	Permits		1.00	lot					NA			
	Building Permit Processing and Documentation		1.00	lot					NA			
	Occupancy Permit Processing and Documentation		1.00	lot					NA			
01 00 00	DIVISION 01 SUBTOTAL											
02 00 00	DIVISION 02- SITE WORKS AND EXISTING CONDITIONS											
	Selective Demolition of Existing Property [see demolition plan]	Exterior walls, Office interior walls, ramps, walkways, and stairs	75.00	m ²								
	Excavation and backfilling of Building Foundation & Entry Stairway & Ramp Foundation		49.20	m ³								
02 00 00	DIVISION 02 SUBTOTAL											
03 00 00	DIVISION 03 - CONCRETE											
	CONCRETE FORMS AND ACCESSORIES											
	Formwork Rental for Cast-in-Place Structural Column ; in 1/2" phenolic boards with 1-1/2" pipe braces spaced every 600mm;clamped		178.00	m ²								
	Formwork Rental for Cast-in-Place Structural Framing ; in 1/2" phenolic boards with 1-1/2" pipe braces spaced every 600mm;clamped		104.00	m ²								
	CONCRETE AND STEEL WORKS											
	FOUNDATION											
	F1 - 1500x1500x400mm 3500psi (24.1mPA) Concrete Isolated Footing 2000mm below Level		27.00	m ³								
	16mmØ reinforcement bars G40; spaced at every 200mm OC both ways		1,125.00	kg								
	50mm Basecourse, 25mm Coarse Aggregate using mechanical compaction		60.00	m ²								
	WF1 - 600x250mm 3500psi (24.1mPA) Concrete Wall Foundation	Retaining Wall	3.00	m ³								
		Footing for backfill										
	12mmØ reinforcement bars G40; spaced at every 300mm	Retaining Wall	104.00	kg								
		Footing for backfill										
	50mm Basecourse, 25mm Coarse Aggregate using mechanical compaction	Retaining Wall	13.00	m ²								
		Footing for backfill										
	WF2 - 400x250mm 3500psi (24.1mPA) Concrete Wall Foundation	Retaining Wall	3.20	m ³								
		Footing for backfill										
	12mmØ reinforcement bars G40 spaced at every 300mm	Retaining Wall	125.00	kg								
		Footing for backfill										
	50mm Basecourse, 25mm Coarse Aggregate using mechanical compaction	Retaining Wall	13.00	m ²								
		Footing for backfill										
	COLUMN											
	C1 - 300mmx400mm Cast-in-Place 3500psi (24.1mPA) Concrete Column		16.50	m ³								

	10 - 16mmØ reinforcement bars G40 Vertical Bars		221.00	kg
	10mmØ Reinforcement bars G40 include 16 Gauge GI tie wires		821.00	kg
	BEAM			
	TB1 - 300x400mm Cast-in-Place 3500psi (24.1mPA) Concrete Beam		11.50	m³
	20mmØ Reinforcement bars G40 include 16 Gauge GI tie wires		1,500.00	kg
	10mmØ Reinforcement bars G40 include 16 Gauge GI tie wires		705.00	kg
	FLOOR			
	150mm Cast-in-Place Concrete Slab on Grade 3500psi (24.1mPA)		34.00	m³
	10mmØ Reinforcement bars G40 - Temperature Bars at 350mm OC BW include 16 Gauge GI tie wires		1,120.00	kg
	Heavy duty Polyethylene Sheet .5mmmm min. Moisture Barrier with duct tape on 400mm seams		227.00	m²
	50mm Basecourse, G1 Aggregate compacted using mechanical compactor		12.00	m³
	Entrance Staircase			
	150mm thk Stepped Cast in place Concrete on grade Stairs case	entry staircase, porch	3.80	m³
	10mm Reinforcing Steel Bar G40 ; fy 414 MPa @ 300		277.00	kg
	Fire Exit Stair			
	150mm thk Stepped Cast in place Concrete Stairs case 3500psi (24.1mPA)		1.00	m³
	10mm Reinforcing Steel Bar G40 ; fy 414 MPa @ 300		23.00	kg
03 00 00	DIVISION 03 - SUBTOTAL			
04 00 00	DIVISION 04 - MASONRY			
	WALL TYPE 01: 125mm CMU (5" CHB) rendered 25mm sand/cement screed on both sides, smooth cast plaster finish		173.00	m²
	10 mmØ Reinforcement bars G40 include 16 Gauge GI tie wires		399.63	kg
	WALL TYPE 02: 100mm CMU (4" CHB) rendered 25mm sand/cement screed on both side, smooth cast plaster finish		280.00	m²
	10 mmØ Reinforcement bars G40 include 16 Gauge GI tie wires		646.80	kg
04 00 00	DIVISION 04 SUBTOTAL			
05 00 00	DIVISION 05 - METALS			
	Steel Column			
	3" (88.9mm) G.I. Steel pipe SCH40		6	pcs
	ROOFING SYSTEM			
	Roof Truss			
	2" x 6mm x6m Angle bar [include 1 coat rust converter, 2 coat epoxy paint-grey]		356.00	lm
	1 1/2" x 6mm x 6m Angle bar [include 1 coat rust converter, 2 coat epoxy paint-grey]		271.00	lm
	Roof Support			
	50mmx150mmx1.0mm x 6.00m C-purlins		714.00	lm
	10mm sag rod		16.00	pcs
	All electric arc welding and cutting accessories, and consumables for welding work with zinc epoxy primer 3 coats + Weld Electrode E7018 3/16" x 14"; (fy: 415-570 MPa); Welding Works		1.00	lot
	Railing			
	RAILING ASSEMBLY 01 - 1 1/2" Dia. Stainless Tube 900mm high Top Rail ; with 1 1/2" Dia. Stainless Tube 700mm high secondary rail ; 1 1/2" bottom rail 125mm high from level; 1 1/2" main balusters spaced at every 1000mm with 1 1/2" mid baluster connecting secondary and bottom rail at every mid span; balusters connected to 80mmX80mmX1.2mm Stainless steel plate bolted with 3x 3/8 anchor bolt" on concrete surface. (All stainless steels is 1mm thick SS304; unless otherwise specified)	Entry	7.23	lm
	All electric arc welding and cutting accessories, and consumables for welding work with zinc epoxy primer 3 coats + Weld Electrode E7018 3/16" x 14"; (fy: 415-570 MPa); Welding Works		1.00	lot
05 00 00	DIVISION 05 SUBTOTAL			
07 00 00	DIVISION 07 - THERMAL & MOISTURE PROTECTION			
	Wall Panels			

	WT-3 - Drywall on 50x75mm Metal Studs sheathed w/ 6mm (2'x4') Fibercement board on exterior side		72.00	m²
	Roofing 9.0mm x 2438mm x 254mm Ficem Fascia Board		300.00	m²
	150mm Stainless Steel Gutter width		180.00	lm
			32.00	lm
07 00 00	DIVISION 07 SUBTOTAL			
08 00 00	DIVISION 08 - DOORS & WINDOWS			
08 11 00	Doors and Frames			
	D-01 900mm x2100mm 40mm HDF Flush Door, with 2"x6" Wood Door Jamb		4.00	pc
	include: 4pcs -3-1/2"x4"x 3mm Ball bearing Hinges Key-in Lever type Heavy Duty Lockset, Satin Finish			
	D-02 800mm x 2100mm x 40mm Solid Wood Panel Door, include 2"x6" Wood plain Door Jamb		3.00	pc
	include: 4pcs -3-1/2"x4"x 3mm Ball bearing Hinges Key-in Lever type Heavy Duty Lockset, Satin Finish			
	D-03 900mm x 12mm x 2100mm Frameless Frosted Tempered Glass Storefront Single Swing Door include frameless hinges (ie Dorma or equivalent), Stainless steel bar door handles and locksets	Conference room	1.00	pc
	D-04 1600mm x 12mm x 2100mm Frameless Frosted Tempered Glass Storefront Double Swing Door include frameless hinges (ie Dorma or equivalent), Stainless steel bar door handles and locksets	Entrance to Co-Working Space	1.00	pc
	Curtain Wall and Glazed Assemblies			
	CW-01 Curtain Wall Assembly 8mm Clear Annealed Float Glass panels on 40x x140mm Aluminium mullions spaced at 1000mm		58.00	m²
	Windows			
	W-01 690mmx2600mm Double Awning Window in 2 x2 aluminum framing with 8mm Annealed clear Glass		4.00	set
	W-02 550mmx2600mm Double Awning Window in 2 x2 aluminum framing with 8mm Annealed clear Glass		2.00	set
	W-03 860mmx2600mm two-panel Window; 600mm high fixed panel & 1800mm length casement panel in 2 x2 aluminum framing with 8mm Annealed clear Glass		2.00	set
	W-04 2550mmx900mm Four-panel Awning Window in 2 x2 aluminum framing with 8mm Annealed clear Glass		1.00	set
	W-05 2550mmx1490mm Four-panel Awning Window in 2 x2 aluminum framing with 8mm Annealed clear Glass		1.00	set
	W-06 700mmx900mm Awning Window in 2 x2 aluminum framing with 8mm Annealed clear Glass		1.00	set
	W-07 700mmx1490mm Awning Window in 2 x2 aluminum framing with 8mm Annealed clear Glass		1.00	set
	W-08 400mmx2400mm two-panel Window; 600mm high fixed panel & 1800mm length casement panel in 2 x2 aluminum framing with 8mm Annealed clear Glass		1.00	set
	W-09 400mmx2900mm two-panel Window; 600mm high fixed panel & 1800mm length casement panel in 2 x2 aluminum framing with 8mm Annealed clear Glass		1.00	set
08 00 00	DIVISION 08 - DOORS & WINDOWS			
09 00 00	DIVISION 9- FINISHES			
	<i>*Allow for wastage and contingency cost to unit costs</i>			
	FLOORING			
	Honed Concrete Floor with exposed aggregate finish with smooth texture, satin finish[2-3 step process of grinding,honing and polishing using resin diamond pad, application of Hardener, Densifier, Guard Sealer and burnishing]	Lobby, Cafe,	79.00	m²
	Pea Gravel concrete washout finish	Exterior Walkways, ramp & stairs & hallway	127.00	m²
	Tiling			
	Floor Tile 1.3mm thk x 36" x 4" Vinyl Floor Tiles (APO Vinyl or equivalent) include water-based acrylic floor adhesive and vinyl floor sealer include cement preparation	Classrooms, Conference Room	119.00	m²
	300mmx600mm Homogenous Stain Resistant Ceramic Floor Tile Slate Salt&Pepper or equivalent include grout and Tile Adhesive + Silicone Expansion Joints	Toilet	8.00	m²
	Wall Tiles			

WALL TYPE 06: 300mmx600mm Homogenous Stain Resistant Ceramic Wall Tile		Toilet	40.00	m ²
Slate Salt&Pepper or equivalent brand include grout and Tile Adhesive + Silicone Expansion Joints)				
Ceiling				
9mmthk x 4 x 8ft Regular Gypsum Board		Toilet, kitchen	17.60	m ²
4.5mmthk x 4 x 8ft Fibercement board		Exterior Soffit	55.00	m ²
Ceiling Framing Metal 1"x 2"x0.6mm framing, 400x400mm OC		Exterior Soffit	55.00	m ²
15mm Mineral Fiber Ceiling 600x1200mm Fine Fissured 15mm		Classrooms	95.00	m ²
Ceiling Framing Assembly (metal guage is 0.5mm) : 43 x 24mm Tee Runner (12 ft), 38 x 24mm Cross Tee (4 ft), 27 x 24mm Cross Tees (2ft), 22 x 22mm Wall Angle Moulding (12 ft), 3/16" Ø Hanger Rod, Clip and Angle Bracket,		Classrooms, Kitchen, Toilet	113.00	m ²
2x2" Timber Batten spaced at every 600x600mm OC include nails and attachments to steel		Cafe, Lobby	287.83	bft
1/8" Plywood substrate include screw/ nail attachments		Cafe, Lobby	28.00	pc
1x4" Timber Slats (ecofor or equivalent) spaced at every 5mm include nail attachments		Cafe, Lobby	912.45	bft
Paints and Coatings				
*INCLUDE WASTAGE INTO MATERIAL UNIT COSTINGS				
3mm Veneer Paint-base cementitious Plaster white (Skim Coat Superfine Grade or approved equivalent)		masonry wall primer	600.50	m ²
Semi-Gloss Latex Paint Finish (includes Preparation, 1 Coat Latex Primer, 2 Coats Finish) on prepared walls ; include all consumables and miscellaneous materials		all walls and columns, fascia boards exterior and interiorand ceiling	1,216.00	m ²
Dead Flat Lacquer Finish (includes Sanding and Preparation, walnut oil wood stain, 1 Coat Sanding Sealer, 1 Coat Finish)			79.00	m ²
09 00 00	DIVISION 9 SUBTOTAL			
13 00 00	DIVISION 13 - SPECIAL CONSTRUCTION			
10 28 00	Toilet Accessories			
	TH Stainless Steel Toilet Tissue Dispenser		2.00	pc
	SD Stainless Steel Liquid Soap Dispenser		2.00	pc
	GRB-1 36" Length Stainless Steel Grab Bar		1.00	pc
	GRB-2 42" Length Stainless Steel Grab Bar		1.00	pc
	6mm Glass Mirror Beveled, on 10mm thk Weatherproof Marine Plywood(2300mm x 1000mm); include Sealants and jointing compounds		2.00	pc
	Pantry kitchen and Cabinet works			
	Synthetic granite counter top and back splash		1.00	set
	under counter cabinetry and overhead open shelves		1.00	lot
13 00 00	DIVISION 13 SUBTOTAL			
22 00 00	DIVISION 22- PLUMBING			
	<i>*Allow for wastage and contingency cost to unit costs</i>			
22 11 17	Domestic Water Piping			
	20mmØ PPR Pipe PN-20 (1/2")		8.00	lm
	32mmØ PPR Pipe PN-20 (3/4")		28.00	lm
	Domestic Water Fittings			
	32mmØ- 32mmØ elbow PN-20		9.00	pcs
	20mmØ- 20mmØ- 20mmØ Tee PN-20		6.00	pcs
	32mmØ- 32mmØ- 32mmØ Tee PN-20		6.00	pcs
	32mmØ- 20mmØ Reducer PN-20		6.00	pcs
22 13 00	Black-water Pipes			
	100mmØ uPVC Pipe S-1000		44.00	lm
	50mmØ uPVC Pipe S-1000		12.00	lm
	Black Water Fittings			
	Clean out 100mmØ		4.00	pcs
	Clean out 50mmØ		2.00	pcs
	100mmØ-100mmØ-100mmØ Long Sweep Wye		2.00	pc
	90 deg 100mmØ elbow		5.00	pcs

	90 deg 50mmØ elbow		12.00	pcs
	45 bend 100mmØ elbow		3.00	pcs
	45 Bend 50mmØ		4.00	pcs
	Wye 100mmØ - 100mmØ - 100mmØ		3.00	pcs
	Reducer 100mmØ - 50mmØ		3.00	pcs
	50 mmØ-50 mmØ-50 mmØ Tee Sanitary Series 1000 [Atlanta or equivalent]		3.00	pcs
	100 mmØ-100 mmØ-50 mmØ Tee Sanitary Series 1000 [Atlanta or equivalent]		4.00	pcs
	P trap 50mmØ- 50mmØ		7.00	pcs
22 13 00	Vent Pipes			
	50mmØ uPVC Pipe S-1000		32.00	lm
	Vent Fittings			
	Reducing tee 100mmØ - 50mmØ		5.00	pcs
	Sanitary Tee 50mmØ - 50mmØ - 50mmØ		11.00	pcs
	90 Bend 50mmØ		18.00	pcs
22 13 19	Sanitary Drains			
	Linear Floor Drain, 100mm x 900mm, Stainless Steel	All toilets	2.00	pc
22 40 00	Plumbing Fixtures			
	Close Coupled Elongated Toilet, Dual FLush, 3/4.5LPF Double Flush System (American Standard Concept Cube 2630 or equivalent)		2.00	pc
	Rinsing Spray Stainless Steel 304[BS2-002 Douche American Standard or Equivalent]		2.00	pc
	(1)Push Type Pop-Up, (1)Stainless P-Trap, (1) Angle Valve, (1)Flexible Hose(American Standard or equivalent)		2.00	pc
	Urinal, Wall Hung with Anti-Bac Glaze[American Standard New Washbrook 6502 or equivalent] - include F501 Urinal Flush Valve, Push Button Type [American Standard Mass 5010 or equivalent]		1.00	pc
	Semi Pedestal Lavatory 550mm x 460mm x 430mm with fixing bolt set [American Standard Concept Cube 0550/0740 or equivalent]		2.00	pc
	Mono Faucet, 102mm Spout L x 68mm Spout H x 98mm [American Standard Loft Single Hole TJ57 or equivalent]		2.00	pc
	Single Tub Stainless Steel Kitchen Sink (550mmW x 750mmL x 300mmD)		1.00	pc
	Stainless Steel Level Type Long Spout Kitchen Faucet		1.00	pc
	3400lt HDPE Septic Tank (1850mm dia x 1720mm height) include: Excavation works, 4" gravel and sand bedding, backfilling works		1.00	pc
22 00 00	DIVISION 22 TOTAL			
23 00 00	DIVISION 23 - HEATING, VENTILATING AND AIR CONDITIONING (HVAC)			
	Split Type Wall mounted Air Conditioner 3 HP, Dual Inverter Compressor, 70% Energy Saving, Fast Cooling, 4 Way Swing, Auto Clean, Wi-Fi include piping, drain and installation		3.00	lot
26 00 00	DIVISION 26- ELECTRICAL			
	<i>*Allow for wastage and contingency cost to unit costs</i> <i>All Lighting includes luminaires- color temperature to be determined upon approval of products</i>			
	Lighting And Power System			
	1/2"Ø pvc pipe		160.00	pcs
	3/4"Ø pvc pipe		21.00	pcs
	PVC Fittings		1.00	lot
	Junction Box PVC w/ Cover		60.00	pcs
	Utility Box PVC		45.00	pcs
	Square Box PVC w/ Cover		10.00	pcs
	THHN Electrical Wire 2 mm²		600.00	lm
	THHN Electrical Wire 3.5 mm²		1,600.00	lm
	THHN Electrical Wire 5.5 mm²		450.00	lm
	Electrical Installation Accessories (Srew,Bolts,Nuts, Electrical Tape, Connectors, And etc)		1.00	lot

Feederlines Systems

1 1/2"Ø PVC pipe	15.00	pcs
PVC Fittings	1.00	lot
THHN Electrical Wire 38 mm²	120.00	lm
THHN Electrical Wire 8 mm²	60.00	lm
12"W x 12"H x 10"D Pull Box	1.00	assy
Electrical Installation Accessories (Screw,Bolts,Nuts, Electrical Tape, pvc elbows, Connectors, etc)	1.00	lot

Panelboards

DP	1.00	assy
PANEL BOARD with neutral and ground terminals, surface mounted , NEMA 1 encl. Main: 100AT/150 AF,2P,230V, 16 KAIC,MCCB,Bolt-On Branches: 2 - 15 AT/ 50 AF,2P, 230V 6 - 20AT/50 AF,2P, 230V 3 - 30AT/50 AF,2P, 230V 1 - 50AT/50 AF,2P, 230V 2 - Spare		

ECB 30AT/50AF,BOLT-ON, NEMA 3R ENCLOSURE	2.00	assy
ECB 50AT/50AF,BOLT-ON, NEMA 3R ENCLOSURE	1.00	assy

Wiring Devices

1 gang switch with plate cover	6.00	sets
2 gang switch with plate cover	5.00	sets
3 gang switch with plate cover	2.00	sets
2 gang universal type C.O. 3 pin w/ plate cover	28.00	sets
2 gang universal type C.O. 3 pin Floor Outlet	29.00	sets
1 gang universal type C.O. 3 pin w/ plate cover	4.00	sets

Lighting Fixtures

Troffer Light Louver Housing Recessed 24"x48" 600x1200mm include 2 18W LED T8 Tubelight Daylight High CRI	Training room	12.00	sets
4" Recessed can Light E27 Receptacle, include 12 Watts, LED, Warm White, High CRI	Cafe, Lobby Restrooms, Communications room, Kitchen/pantry	20.00	sets
4" Recessed can Light E27 Receptacle, include 12 Watts, LED, Warm White, High CRI	Hallway	20.00	sets
Weatherproof Circular lamp, 170mm, 15 Watts, LED, White light	porch	8.00	sets
Weatherproof Wall Light 150mm x80mm LED, Warm White		4.00	sets
Emergency Light, Wall Mounted, Led Lamp, Battery Back-up		4.00	sets
Electrical Installation Accessories (Srew,Bolts,Nuts, Electrical Tape, Connectors, And etc)		1.00	lot
Exhaust fan; 10" ceiling mount; 11 m³ / min;		2.00	pcs

TOTAL
Direct Cost OCM

GRAND TOTAL



► ILO Supplier Record Form

Instructions for the supplier / beneficiary

1. This form is to be used to obtain the information required for an ILO supplier record. A supplier record is necessary for the ILO to process financial transactions, and to ensure that payments are made in an accurate, efficient, and cost-effective manner. No payments can be made by the ILO without this information.
2. The completed, signed and dated "ILO Supplier Record Form Part II" should be returned to the ILO Office which sent you the form.
3. Please note that the name entered in Section C, Field 6 (bank account holder name) needs to match that in Section A, Field 1 (legal name). **In case of any difference in the Legal name and the Bank account holder name, please provide the reason for it in Section C Field 8, and the legal document(s) which clearly link the supplier or beneficiary name with the bank account holder name.**
4. The full legal name must be filled under Section A, Field 1. For individuals, this should correspond to the government-issued identity document/card or passport.
5. To ensure accuracy of data capture, the form must be completed using a computer. **Hand-written forms will not be accepted.**
6. Please note and ensure that:
 - only the details of the final destination bank where payment is to be made are entered; intermediary banks should be omitted;
 - the full postal address of the bank branch is indicated;
 - the bank branch number must be specified;
 - the bank SWIFT / BIC code is specified;
 - where the bank account is located in a country adhering to the IBAN standard, the IBAN is compulsory and must be indicated. Please refer to the [Currency Guide Document](#) (under the Country-Specific Payment Rules section). While this list provides guidelines to help you fill the form, it is recommended that you also verify the correctness of information with your local banking institution;
 - the form is signed and dated;
 - if the ILO supplier record relates to a person (e.g. external collaborator, UN Volunteer, GB Member, Intern, meeting participant etc.), a copy of the national identity document is submitted;
 - for companies and organisations, the copy of the registration certificate is provided;
 - suppliers subject to VAT/GST must provide copy of the tax registration certificate;
 - all suppliers must provide copy of a bank letter or bank account document showing full banking information is accurate and complete.
7. Return the completed form to the ILO office which sent you the form, via email (scanned attachment) or postal mail.
8. The information should correspond to the intended contract, purchase order, grant or other document engaging the ILO. The supplier/beneficiary is responsible for providing all information necessary to meet banking requirements.

9. Suppliers who are legally required to charge and collect from the ILO VAT/GST sales tax must supply their VAT/GST registration number in Part II Section B.
10. The banking data captured on this form will be used until further notice. It is the responsibility of the supplier to submit a new form to the ILO in case there are changes to the banking information or contact details.
11. Please note that the payment will be made in the currency established in the contract, ILO purchase order, letter or other ILO obligating document. In case the currency of the payment differs from the currency of your bank account, currency conversion will be done by your bank at your cost. It is your responsibility to ensure that the payment currency is acceptable to your financial institution.
12. The ILO's policy with respect to bank charges is that by default the bank charges are shared between the ILO and the supplier for all suppliers who provide goods and services to the ILO. That is, the ILO pays its bank charges to send the payment to the supplier, but should the supplier's bank charge a fee for receiving the payment, these charges are the responsibility of the supplier.
13. If the banking information provided to the ILO is not correct and results in payment rejection by the banks, the associated additional banking fees for re-payment attempts will be borne by the supplier/beneficiary.
14. Instructions for local/national bank transfers:

Bank account numbers should comply with requirements in the [Currency Guide Document](#) and if special bank transfer payment instructions are required in certain countries, these should be indicated under Part II section C field 8 (*Additional information or special instructions*) of the supplier form. For example:

 - **Argentina: CBU** (Clave Bancaria Uniforme) should be provided under **Part II section C field 5** (*Bank Account number, in full*) of the supplier form. The CBU is composed of 22 digits, separated into two blocks. The first block has a 3-digit bank number, a 4-digit branch number and a check digit. The second block has 13-digit account number plus a check digit.
 - **Kyrgyzstan:** an 8-digit payment code along with the purpose of payment must be provided as well as a 6-digit bank identification code BIK for the beneficiary bank.
 - **Mexico: CLABE** (Clave Bancaria Estandarizada) should be provided under **Part II section C field 5** (*Bank Account number, in full*) of the supplier form. The CLABE is composed of 18 numbers corresponding the following details:
 - Bank Code: 3 digits
 - Branch Code : 3 digits
 - Account Number: 11 digits
 - Control Digit: 1 digit
 - **Russia: VO codes** should be provided under **Part II section C field 8** (*Bank Account number, in full*) of the supplier form. The list of VO codes is available in the annex to the document.
15. Where tax identification codes are required as part of the payment instruction to the supplier, this should be indicated under Part II section C, Field 8 (*Additional information or special instructions*) of the supplier form. For example:
 - **Argentina:** Taxpayer ID numbers CUIT for companies.
 - **Azerbaijan:** 10-digit tax ID (VOEN).
 - **Belarus:** Taxpayer code (UNN, UNP or INN).
 - **Brazil:** Taxpayer ID numbers CNPJ for companies or juridic persons and CPF for individuals or physical persons.
 - **Kazakhstan:** BIN 12-digit or INN 12-digit.
 - **Mexico:** Registro Federal de Contribuyentes RFC.
 - **Pakistan:** NTN/CNIC numbers.
 - **Tajikistan:** 9-digit Tax ID (INN).
 - **Romania:** NIF tax code if final beneficiary is TREZROBU (Ministry of Public Finance).
 - **Russia:** INN code 10-digit for companies, 12-digit for individuals or KPP 9-digit code.

▶ ILO SUPPLIER RECORD FORM - Part II

(To be completed and signed by the supplier or beneficiary
and returned to the ILO Office which sent you the form)

Please type or complete on a computer. Hand-written forms will not be accepted.

Name of the person or Name and Title of the Company or Organization Representative (if applicable) filling the form:	
Signature:	I confirm that the data submitted to the ILO is correct.
Date:	


Section A: General Information

1. Full legal name of the supplier or beneficiary: (For persons: title (Mr, Mrs, Ms), last name(s), first name(s), as shown on the national identity document)	
2. Street Address:	
City:	
Country:	
Postal Code:	
3. Tel:	4. E-mail:
5. Fax:	6. www.address:
Required for all people (as per paragraph 6 in the instructions):	7. Date of Birth: 8. Nationality:
Required for Companies and Organizations ONLY:	9. Contact Name and Title (<i>Focal Point for contract related matters</i>):

Section B: VAT/GST information

1. TAX Registration Number:	
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Section C: Banking Information for Payments to the supplier (please see instructions)

1. Name of Bank in full:	
2. Bank Branch name in full:	
3. Bank Branch address in full:	
City:	
State / Province:	
Country:	
Postal code:	
<p>4. Bank Branch number / Transit Code: (complete relevant field):</p> <ul style="list-style-type: none"> ▪ Please open this file and look for specificities of the country of your bank branch: <div style="text-align: center;">  Bank branch transit codes.xlsx </div>	
5. IN ALL CASES, the SWIFT / BIC Code:	
6. Bank Account number, in full:	
<p>7. Bank Account Holder name, in full:</p> <ul style="list-style-type: none"> ▪ <i>This name must match the one indicated in Section A. If not, payments will be rejected by the banks, and result in delays and additional bank fees.</i> 	
<p>8. IBAN:</p> <p><i>An IBAN MUST be provided for all Bank Accounts in countries adhering to the IBAN standard</i></p>	
<p>9. Additional information or special instructions: (e.g. Tax ID, National ID) refer to the requirements per the Currency Guide Document</p>	

For more information on the Management of Submissions please refer to Chapter 7 of the [Procurement Manual](#)
For an ITB, please note that the technical and financial aspects may also be submitted in the same envelope

Annexes B, C, D & technical offer

Annexe E **only**

