

Terms of reference

Consultant to facilitate cross-border capacity-building sessions on OFW reintegration between Quezon City Migrant Resource Center and reintegration service providers in pilot corridors

I. Rationale

The International Labour Organization supports the Quezon City Government in operationalizing a Migrant Resource Center (MRC). The National Capital Region (NCR) has always been among the top 5 regions of origin of OFWs. Quezon City is the biggest city in the NCR in terms of population. It also has one of the more developed migration governance efforts in the NCR. Institutionalizing an effective and gender-responsive MRC in Quezon City will not only benefit a significant number of OFWs and their families; it will also serve as a national showcase of how LGUs can run such MRC.

At the local level, Migrant Resource Centers (MRCs) and OFW help desks are responsible in providing services to OFWs and their families throughout the migration cycle. A Migrant Resource Center (MRC) is a one-stop service center that offers various programmes and services for migrants and their families in the whole migration cycle -- pre-departure, transit, on-site services, re-entry, return, and reintegration. Services vary depending on the context – considering needs of OFWs and their families and resources in the communities – and typically encompass access to information (policy and programmes advisories, overseas job requirements, etc.); provision of direct services, including psychosocial and economic-related interventions; referrals to relevant agencies/service providers; providing grievance or redress mechanisms; maintaining a migrant database/registry, and support to OFW family groups, among others.

The Philippines also has robust policies and practices on labour migration governance considering that there are comprehensive recruitment regulatory mechanisms, state grievance redress mechanisms for OFWs, and several programmes and services on reintegration for OFWs and their families, to mention some. However, while these remarkable practices safeguard the interest of migrant workers, there are remaining challenges throughout the migration cycle, especially in terms of reintegration which is considered the weakest phase.

The mass and unplanned return of millions of OF/OFWs due to the pandemic has also put a spotlight on the gaps and weaknesses in the reintegration programme, preparedness and strategy of the country. Agencies providing reintegration programmes are faced with enormous pressure to assist OFWS find jobs or livelihood in the Philippines; majority of OFW returnees expressed their intention to go abroad again to work once pandemic restrictions are lifted, saying there is lack of opportunities, capital, or support to sustain their reintegration.

Migrant workers in ASEAN member states have diverse needs of returning migrants requires gender-responsive and comprehensive services focusing on economic, social, and psychosocial needs-- programmes that address those seeking assistance with

unemployment, lack of savings, business development, job-matching, or issues with psychosocial trauma or difficulty reintegrating into their communities¹.

The willingness and preparedness of OFW to return is an important factor in facilitating effective reintegration. QC initiated collaboration with corridors for mentoring sessions with OFW abroad to help facilitate reintegration preparedness, including reintegration options and access to services, especially those provided at the local level. QC MRC intends to sustain this initiative and scale it up to link OFWs in destination countries with local migration organizations and networks with focus on reintegration. Circling back in the locality, there should also be a parallel effort in raising the awareness of OFWs returnees, OFW groups and communities on labour migration. This is because many returnees would need guidance as to the options for reintegration and, if migration or re-migration is the intention, they should be given proper information concerning recruitment.

QC MRC has established linkages or networks in certain migration corridors/countries of destination (COD), but it would be of greater advantage if this could be scaled up to reach more OFWs in countries where they are most concentrated and if materials would be developed to ensure consistency and quality of sessions. This practice of having cross-border linkages can be strengthened by supporting QC in establishing partnership between government agencies in CODs (e.g., POLO, DFA) and the service providers in Quezon City, including MRC, OFW groups and CSOs.

A consultant will be engaged to help the MRC establish collaboration with the Migrant Worker Offices (MWO; formerly called POLOs) of the DMW, and/or DFA. Priority output between this collaboration is to co-organize the conduct of cross-border exchange/ orientation online for OFW groups in QC and the OFW groups, supporting CSOs, trade unions and/or service providers in pilot corridors about OFW reintegration, organizing, networking, joint advocacy (on rights protection, ending-VAW, anti-trafficking/illegal recruitment, etc). Target corridors are *Southeast Asia, East Asia and the GCC countries (e.g., MYS, SG, HK/Macau, Taiwan, SK, UAE, Saudi Arabia, Qatar, etc.)*.

II. Objective

The overall objective of assignment is the capacity enhancement of reintegration service providers among CSOs, OFCs, migrant cooperatives, migrant groups in QC and in the selected CODs on improving/delivering reintegration services, building OFW cooperatives and livelihoods, mentoring returnees/families on reintegration pathways and services. This will help strengthen cross-border linkages and collaboration between QC MRC and reintegration services providers in pilot corridors to facilitate reintegration preparedness of OFWs.

Specifically, the Consultant will work with the Quezon City MRC and the ILO to:

¹ Wickramasekara, Piyasiri. 2019. *Effective Return and Reintegration of Migrant Workers: with Special Focus on ASEAN Member States*. Bangkok: ILO
https://labordoc.ilo.org/discovery/fulldisplay/alma995055593302676/41ILO_INST:41ILO_V1



1. coordinate the collaboration between QC MRC and POLO (now MWOs) in charge with the identified pilot corridors to implement reintegration learning sessions with service providers, OFWs and OFW groups in Countries of Destination;
2. develop training presentation materials for reintegration sessions for OFWs and service providers in CODs adapting applicable ILO modules and tools; and
3. conduct reintegration sessions in collaboration with POLOs/MWOs.

III. Functions and Related tasks

1. Coordinate the collaboration between QC MRC and POLO (now MWOs) in the identified pilot corridors to implement reintegration learning sessions with service providers, support groups, OFWs and OFW groups in Countries of Destination
 - discuss with QC MRC the priority corridors particularly in East Asia, Southeast Asia and GCC and identify local stakeholders (e.g., OFW groups, services providers) for reintegration sessions
 - lead the coordination with POLOs of the identified corridors to establish collaboration on the conduct of reintegration sessions, including identifying onsite (COD) stakeholders for reintegration sessions (e.g., OFW groups/networks, CSOs, TUs, etc.)
 - assist Quezon City MRC in the preparation of supporting documents in line with the collaboration
2. Develop training presentation materials for reintegration sessions for OFWs and service providers in CODs adapting applicable ILO modules and tools
 - Review and refer to existing training materials and/or modules of QC and ILO on reintegration (especially the “OFW Reintegration Advisor and Referral Pathways”); OFW organizing; Philippine labour migration and its gender dimensions (e.g. the Safe and Fair training toolbox); and gender-responsive services of MRCs and in handling cases of VAW, trafficking, etc.
 - prepare presentation materials for the conduct of reintegration sessions with pilot corridors
3. Conduct reintegration sessions in collaboration with POLOs/MWOs
 - Spearhead the organizing, in collaboration with QC MRC, POLO/MWO and/or DFA, of two (2) online cross-border training sessions in each of five (5) corridors, including identifying the five pilot CODs, logistical/technical preparations, coordination with participants and resource persons, etc.; target participants are 40 overseas service providers/ migrants from the COD and 20 QC/NCR-based service providers and migrants from OFW organizations, OFCs, migrant cooperatives, trade unions, CSOs or migrant support groups;
 - Facilitate and manage the conduct of the two (2) online training sessions in each of the five (5) corridors – one session should focus on OFW reintegration with a gender lens – on improving/delivering reintegration services; building OFW/family organizations and cooperatives; support for reintegration initiatives esp. livelihoods, skills development, local employment; mentoring returnees/families on reintegration pathways and services; accessing reintegration information, programmes and services in the COD and in QC.
 - prepare documentation report on the conduct of reintegration trainings

IV. Deliverables and Payment Terms

Deliverables	Full-time equivalent (FTE) workdays	Timeframe
1. Detailed Implementation Plan, including on the design/conduct of the online cross-border training sessions	5	19 December – 23 December 2022
2. Draft supporting documents on establishing and sustaining collaboration between QC MRC and POLOs/MWOs on assisting, referring, training and linking the relevant OFW groups in the CODs with the QC MRC.	20	19 December 2022 – 17 January 2023
3. At least 2 online cross-border training sessions for each of 5 corridors/CODs, with each session attended by 40 overseas service providers/ migrants from the COD and 20 QC/NCR-based service providers and migrants. Presentation materials for the online cross-border training sessions.	20	18 January – 02 March 2023
4. Activity report and documentation of the 10 online, cross-border training sessions in the 5 pilot corridors	10	03 March – 15 March
Turnover of all deliverables		15 March – 20 March 2023
Total	55 FTE days	3 months

Payment Terms:

1st tranche – 30% of total payment upon signing of contract and submission and acceptance of Deliverable 1

2nd tranche – 50 % of total payment upon submission and acceptance of Deliverables 2

3rd tranche – 15% of total payment upon submission and acceptance of Deliverable 3 and 4

4th tranche – 5% upon turnover of all deliverables

V. Confidential statement and Intellectual Property Rights



All data and information received from the ILO and the stakeholders for the purpose of this assignment are to be treated confidentially and are only to be used in connection with the execution of these Terms of Reference.

All intellectual property rights arising from the execution of these Terms of Reference are assigned according to the Implementation Agreement between ILO and Quezon City Government.

The contents of written materials obtained and used in this contract may not be disclosed to any third parties without the express advance written authorization of the ILO.

VI. Unsatisfactory or incomplete work

For the assignment, the ILO's standard rules and procedures shall be applicable. In event that the service delivered is unsatisfactory or fails to conform to the conditions set out above, the ILO reserves the right, as appropriate to interrupt it, to request that it be corrected or modified, or to refuse to accept the service.

VII. QUALIFICATIONS AND EXPERIENCE

- A university degree in the field of social development with demonstrated expertise on labour migration and/or gender.
- Knowledge and familiarity with Philippine labour migration governance and data management, as well as national migration issues and international development frameworks on migration
- Experience in working with national/local government agencies/units and/or relevant migration inter-agency bodies, preferably in NCR
- Proven expertise in developing and implementing training programs in partnership with national/local government agencies/units and/or relevant
- Excellent drafting and report writing skills
- Ability to present information in readily understandable forms.
- Ability to communicate effectively both orally and in writing
- Ability to work on own initiative as well as a member of a team

VIII. EXPRESSION OF INTEREST

The interested candidates must submit the following documents: i) letter of intent, ii) qualifications and relevant experience of consultant, iii) technical proposal, and iv) financial proposal.

The documents must be submitted through Ms Marie Allyssa Dacasin, National Project Coordinator for the BRIDGE Programme (dacasin@ilo.org), with copy to Ms Katrina Pascasio, BRIDGE Programme and Administrative Assistant (pascasio@ilo.org) on or before **02 December 2022**.

Samples of previous work and publications may be requested in the selection process. Only shortlisted candidates will be contacted.