



The International Labour Organization,  
Decent Work Team and Office for the Caribbean  
*In collaboration with*  
The Government of Jamaica



## **CARIBBEAN FUTURE OF WORK FORUM**

Talk of the Town room, Jamaica Pegasus, Kingston, Jamaica  
22 February 2017, 13.00-19.00

and the

10<sup>TH</sup> ILO MEETING OF CARIBBEAN MINISTERS OF LABOUR

## **REALIZING DECENT WORK UNDER THE 2030 AGENDA**

Port Antonio room, Jamaica Pegasus, Kingston, Jamaica  
23-24 February 2017, 09.00-18.00 daily

# Information Note

## Venue and Address

Jamaica Pegasus Hotel  
81 Knutsford Boulevard, Kingston 5, New Kingston  
Jamaica

Telephone: (876) 926-3691-9  
Fax: (876) 929-0593  
Website: <http://www.jamaicapegasus.com>

## Travel

Please ensure that you carry your International Immunization card with an up-to-date yellow fever vaccine (under 10 years).

## Accommodation

For overseas delegates, a reservation has been made in your name at the Jamaica Pegasus Hotel from 21-25 February 2017 (4 nights). Please let us know if you will be accompanied by your spouse.

## Transportation

Delegates will be met at the Airport in Kingston, by Officials from the Government of the Jamaica.

## Registration

Registration of delegates for the 10th ILO Meeting of Caribbean Ministers of Labour will begin on arrival at the Jamaica Pegasus Hotel on Tuesday, 21 February, 2017 and will continue on Wednesday, 22 February 2017 from 8:00 a.m. in the Belisario Suite on the ground floor of the Jamaica Pegasus Hotel.

## Future of Work Forum (FOW)

The Opening Ceremony for the FOW Forum will begin at 1:00 p.m. on Wednesday, 22 February 2017, in the Talk of the Town Room on the 17th floor of the Jamaica Pegasus Hotel. All participants are kindly requested to be seated by 12:45 p.m.

The meeting session begins at 2:00 p.m. on Wednesday, 22 February 2017 in the Talk of the Town Room on the 17th floor of the Jamaica Pegasus Hotel and will end at 6:00 p.m.

## 10<sup>th</sup> Caribbean MoL Meeting

The Opening Ceremony of the 10<sup>th</sup> ILO Meeting of Caribbean Ministers of Labour will begin at 9:00 a.m. on Thursday, 23 February 2017, Talk of the Town Room, 17th floor, Jamaica Pegasus Hotel. All participants are kindly requested to be seated by 8:45 a.m.

The meeting session begins at 9:30 a.m. on Thursday, 23 February 2017, Talk of the Town Room, 17th floor, Jamaica Pegasus Hotel, and will end at 6.00 p.m.

## Meeting/facilities access

All participants are kindly requested to wear their meeting badges to facilitate the ease of identification of participants for access to the meeting room and the restaurant.

## Social events

The Government of Jamaica will host a Cocktail Reception on Thursday, 23 February 2017. Additional details will be provided on the first day of the meeting.

## Other

Please indicate any specific dietary requirements.

## Meeting website

Caribbean Future of Work Forum: [www.ilo.org/cfow2017](http://www.ilo.org/cfow2017)

10<sup>th</sup> ILO Caribbean Ministers of Labour Meeting: [www.ilo.org/cml2017](http://www.ilo.org/cml2017)

## Passports and visas

Delegates should ensure that they have all the necessary travel and health documents, including a passport valid for more than six months, and any necessary visas, to enable them to enter and remain in Jamaica for the duration of the Meeting.

The ILO is collaborating with the Ministry of Labour and Social Security to facilitate this process. However, please note that the cost of passports, visas, vaccinations or inoculations and health documents will not be met by the ILO.

## Sickness/insurance

In case of accident or sickness during the Meeting, participants should notify one of the members of the Secretariat immediately.

Where travel expenses and daily subsistence allowance are paid by the ILO, the ILO provides limited group insurance coverage in respect of events occurring during the period of the meeting, as well as during travel to and from the meeting. The ILO shall not accept liability in excess of the coverage and benefit terms of this group insurance.

Coverage is for accident and illness, but it must be noted that pre-existing medical conditions are not covered, nor conditions arising from events during the course of travel, where such travel is not by the most direct route to the meeting location.

We emphasize that it is advisable to obtain your own health insurance for the total duration of the meeting in order that pre-existing medical conditions be covered.

Participants are reminded that they should only travel when in good health and are encouraged to pay serious attention to such medical procedures as may be introduced at departure and arrival points.

## Contact information

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