

ILO/ITU STAFF HEALTH INSURANCE FUND

Record of Decisions
of the 201st Meeting of the Management Committee

Thursday, 31 March 2011

2.30 p.m., ILO, Room XII Elimane Kane (M3 South)

Present:

Representing the insured persons:

ILO

Ms. Chantal Amine
Mr. Christopher Baron
Mr. Philippe Marcadent
Mr. Jean-François Santarelli

ITU

Representing the Organizations:

Mr. Tilmann Geckeler
Mr. Juan Llobera
Mr. Giuseppe Zefola

Mr. Raymond Chalindar
Ms. Marianne Wilson

Other attendees:

Mr. Clifford Kunstler, Executive Secretary of the SHIF

Apologies for absence were received from:

Mr. Charles Agbaywe – Mr. David Broadhurst – Ms. Anne Drouin – Ms. Mireille Ecuivillon
Mr. Fikri Gurzumar – Mr. Michel Rolland – Ms. Xenia Scheil-Adlung

The meeting opened at 2.45 p.m.

Item 1: Approval of meeting agenda
(SHIF/MC/11/201/AG)

Management Committee (MC) decides to approve meeting agenda.

Item 2: Approval of the Record of Decisions of the 200th meeting of the Management Committee
(SHIF/MC/11/RD.200)

MC refers to document ref. SHIF/MC/11/RD.200. One adjustment is requested:

In Item 4, last paragraph (MC decision) should reflect names of MC members whom Mr. J. Llobera will be requested to include in working group. Paragraph should thus be modified as follows:

MC provisionally decides to request of Mr. J. Llobera that MC members be included in the working group: 1 member representing the Secretary-General of the ITU (Ms. M. Wilson) and 1 member representing the insured members of the ILO (Mr. J-F. Santarelli).

MC decides to approve the Record of Decisions of their 200th meeting, with the above-mentioned adjustment.

Item 3: Final approval of provisional decisions taken at the 200th meeting of the Management Committee
(SHIF/MC/11/RD.200)

Chair reports to MC that Mr. M. Rolland (absent) has informed him of his approval of the provisional decisions taken at 200th MC meeting, as reported in document ref. SHIF/MC/11/RD.200.

MC decides that decisions taken at 200th MC meeting, as reported in document ref. SHIF/MC/11/RD.200, are confirmed and thus no longer provisional.

Item 4: Possible convening of a General Meeting as per Art. 4.16 (1) of the SHIF Regulations

Chair introduces topic and confirms that ILO Staff Union Committee (SUC) insists on formal general meeting of insured persons. SUC deems that too much time has passed since last general meeting. Also, in a recent broadcast to staff, SUC has mentioned their request for a general meeting; SUC does not wish to go back on this.

Chair opens floor for discussion:

- meeting will be convened at the initiative of the MC, who will also set a draft agenda;
- MC Chair will open meeting, but meeting will be presided by the meeting Chair;
- meeting will follow a pre-established agenda, but insured persons may wish to add agenda items;
- meeting will preferably be held on 12 May 2011, in the ILO GB Room;
- meeting will be limited in time (12:30 to 14:30);
- meeting minutes will need to be written.

MC notes that framework regarding the general meeting of insured persons in Regulations and Administrative Rules is sketchy:

- no statutory timeframes for convening a general meeting;
- no statutory requirement to designate meeting Chair (MC Chair can preside);
- no statutory powers associated with general meeting, convened for consultation purposes only (no provision for general meeting resolutions in Regulations and Administrative Rules).

MC decides on general meeting agenda, as follows:

- **Activities of the SHIF Management Committee (incl. provisional 2010 year-end financial results);**
- **Running of the SHIF Secretariat (incl. benefits and risks associated with a transfer of SHIF claims settlement to a private sector service provider);**
- **Other business.**

In so far as the Administration of the SHIF claims settlement is the responsibility of the Administrations, the MC considered that it would be for the ILO Administration to address any question regarding the feasibility study. MC notes that SHIF NewsLetter will provide useful background to the topic prior to the general meeting and that ILO administration will be in a position to inform insured persons on organization and purpose of working group.

Chair passes floor to Executive Secretary (ES), who introduces draft SHIF NewsLetter. ES notes MC's suggested adjustments; these will be incorporated into final version. ES informs MC that this NewsLetter – entirely devoted to the topic of considered transfer of SHIF claims settlement to a private sector service provider – will be rapidly followed by a NewsLetter covering other topics, including:

- prior approval requirement associated with cures (Code 2.4 of SHIF Administrative Rules);
- modification of 2/3 – 1/3 rule (Code 2.2 of SHIF Administrative Rules);
- provisional 2010 year-end financial results;
- assignment of proxy.

MC anticipates certain questions from floor:

- timeframes for claims settlement;
- 2010 year-end financial results and expected date of issue of 2010 Report on the Operations of the Fund;
- financial effects of changes (2008 and 2010) to SHIF contribution structure;
- MC's position re. considered transfer of SHIF claims settlement to a private sector service provider (MC notes that it is divided re. this position. Although MC and insured persons need to be able to rely on a functional SHIF Secretariat, their decision-making power regarding how the services of the Secretariat are delivered is limited. The MC's role is consultative in this area. The MC has resolved to contribute actively to the deliberations of the working group.)

MC takes the view that its members should not take the floor individually during general meeting. The MC Chair should be charged with representing the views of the MC and the 202nd MC meeting (28.04.2011) should be devoted to ensuring general meeting is adequately prepared, thus enabling the Chair to do so.

The meeting ended at 4.25 p.m.
