

ILO/ITU STAFF HEALTH INSURANCE FUND

Record of Decisions
of the 209th Meeting of the Management Committee

Thursday, 28 June 2012

2.30 p.m., ILO, Room XII – E. Kane (M3 South)

Present:

Representing the insured persons:

ILO

Ms. Chantal Amine
Mr. Sylvain Delaprisson
Ms. Mireille Ecuivillon
Ms. Marie Kathleen Maguire
Ms. Cherry Thompson-Senior
Mr. Gérald Weder

ITU

Mr. David Broadhurst
Mr. Michel Rolland *until 3.40 p.m.*

Representing the Organizations:

Mr. Charles Agbavwe
Ms. Anne Drouin
Mr. Tilmann Geckeler
Mr. Fikri Gurzumar

Mr. Thierry Perewostchikow
Ms. Marianne Wilson

Other attendee:

Mr. Clifford Kunstler, SHIF Executive Secretary
Ms. Corinne Michoud, SHIF Secretary

Apologies for absence were received from:

Mr. Juan Llobera – Mr. Giuseppe Zefola

The meeting opened at 2.40 p.m.

Meeting is opened by the Executive Secretary (ES), as Mr. T. Geckeler's term as Management Committee (MC) Chairperson has expired. Calls for nominations for the position of MC Chairperson.

Item 1: Election of the Chairperson and Vice-Chairperson of the Management Committee

MC decides to elect Ms. Ch. AMINE as its Chairperson.

Chairperson calls for nominations for the position of Vice-Chairperson of the MC.

MC decides to elect Ms. M. WILSON as its Vice-Chairperson.

Item 2: Approval of meeting agenda (SHIF/MC/12/209/AG)

MC decides to approve meeting agenda (document ref. SHIF/MC/12/209/AG), but agrees that following specific topics will be included for discussion:

- **Item 6: right of MC members to listen to recordings of MC meeting proceedings; and**
- **Item 9: current status of discussions on amendments to Art. 1.6 (“Voluntarily covered dependants”) of the SHIF Regulations and Administrative Rules.**

Item 3: Composition of the Standing Subcommittee

MC decides on following composition of the Standing Subcommittee:

- **Representing the insured persons:
Ms. Ch. AMINE (Chair), Ms. Marie Kathleen MAGUIRE, Mr. M. ROLLAND; and**
- **Representing the Executive Heads:
Ms. M. WILSON (Vice-Chair), Mr. J. LLOBERA-SERRA, Mr. T. GECKELER.**

Item 4: Composition of the arbitration panel, as per Art. 4.18, paragraph 2, of the Fund’s Regulations

No arbitration per Art. 4.18, paragraph 2, of the Fund’s Regulations for several years. No arbitration panel currently in place.

As MC members are not in a position to propose appointees to the arbitration panel at this meeting, MC decides not to discuss this agenda item further. Agenda item will be included on agenda of next MC meeting.

Item 5: Dates of meetings of the SHIF Management Committee and Standing Subcommittee in 2012, and organization of those meetings

MC decides to hold 3 MC meetings before year-end 2012. Requests that SHIF Secretariat establish members’ availability and schedule the meetings after consulting Chairperson.

MC members can work between meetings – with the support of the SHIF Secretariat - to prepare for discussions during the meetings. Members should aim to centre MC meeting discussions on core matters, bearing in mind that SHIF Secretariat management is within the purview of the administrations, not the MC. MC should not seek to “micro-manage” the Secretariat.

MC decides to hold Standing Subcommittee (SSC) meetings every 2 months, preferably before the MC meetings. SSC members can be consulted on urgent matters by e-mail.

**Item 6: Approval of the Records of Decisions of the 207th and 208th meetings
of the Management Committee**

(SHIF/MC/12/RD.207)

(SHIF/MC/12/RD.208)

MC decides to approve Record of Decisions of 207th MC meeting held on 20.01.2012 (document ref. SHIF/MC/11/RD.207) with following adjustments:

under Item 6 (“Other business”), add to the list under “The following items were also discussed:

- Periods for payment of claims;
- Publication of SHIF NewsLetter;
- Examination of USD capped benefits;
- Update of SHIF website;
- Agreements with health care providers.

Discussion on right of MC members to listen to recordings of MC meeting proceedings precedes that on Record of Decisions of the 208th MC meeting held on 03.05.2012.

MC decides that MC members should only be allowed to listen to recordings in cases in which a member disagrees with the way a specific discussion has been reflected in the Record of Decisions and such disagreement cannot be resolved at the following meeting. Listening to recordings for unspecific or personal reasons is not allowed. The MC further decides that recordings of MC meeting proceedings should be destroyed once a Record of Decisions has been approved.

MC decides by a vote (7 votes in favour, 1 abstention) to approve Record of Decisions of 208th MC meeting held on 03.05.2012 (document ref. SHIF/MC/12/RD.208). It also decides to exceptionally allow a member to listen to the recording of that meeting’s proceedings. Once the member has had that opportunity, the recording will be destroyed.

Item 7: Information for the newly elected members of the Management Committee

ES provides newly elected members of the Management Committee with information regarding the activities of the SHIF Secretariat. Because of the lateness of the hour, suggests that MC members who are able to remain after the meeting for information regarding the re-write of the HIIS system (NHIS).

Item 8: Working priorities of the Management Committee for 2012

MC decides to set as priorities those reflected in the Record of Decisions of the 207th meeting held on 20.01.2012:

- Review of Article 1.6 (“Voluntarily covered dependants”) of SHIF Regulations;
- Contributions in respect of Voluntarily covered dependants (Art. 1.6) (pending completion of review);
- Re-examination of current Long Term Care benefit level and other capped USD benefits; and
- Update of SHIF Regulations and Administrative Rules.

MC further decides to set as additional priorities:

- Information to insured persons;
- Cost containment;
- Examination of method for setting supplementary benefit thresholds for insured persons following retirement; and
- Review of provisions of SHIF Regulations and Administrative Rules regarding governance.

Item 9: Other Business

- 1. Financial situation at 30.04.2012**
- 2. Current status of discussions on amendments to Art. 1.6 (“Voluntarily covered dependants”) of the SHIF Regulations and Administrative Rules**

Time constraints preclude discussion of topics under the “Other business” heading.

The meeting ended at 5.35 p.m.
